

Delegations of Authority Register

Head of power	Category	Delegation type	Reference	Subject	Delegator	Delegates	Subdelegates	Adopted	Adoption references
Local Government Act 1995	Administration	---	CPE	Contractors, Plant and Equipment	Council	CEO	Manager Works and Services, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	ED	Execution of Documents	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	ELNO	Electronic Lodgement Network Operator	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	EMTA	Elected Member Training Approval	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	FUCF	Discounted or Free Use of Council Facilities	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	HB	Harvest Bans	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Administration	---	LA	Legal Advice	Councillor	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	LP	Liquor Permits	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Bush Fires Act 1954	Administration	---	PBT	Prohibited Burning Times	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	PE	Plant & Equipment	Council	CEO	Manager Works and Services, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	RRU	Reserves - Request for Use	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	SD	Signing of Documents	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	SOKRG	Shire of Kellerberrin Recreation Grounds - Camping	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Administration	---	SS/A	Street Stalls/Appeals	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	UCCMRF	Use of Council Chambers, Council Meeting Rooms and Facilities	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Administration	---	UPW	Undertaking Private Works	Council	CEO	Manager Works and Services, Manager of Governance	16/5/2023	MIN 047/23
Building Act 2011	Building	---	AAP	Appointment of Authorised Persons	Council	CEO	Environmental Health Officer, Town Planner, Manager of Governance	16/5/2023	MIN047/23
Building Act 2011	Building	---	BO	Building Orders	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23

Delegations of Authority Register

Head of power	Category	Delegation type	Reference	Subject	Delegator	Delegates	Subdelegates	Adopted	Adoption references
Building Act 2011	Building	---	EDOPBAC	Extension of Duration of Occupancy Permit or Building Approval Certificate	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Bush Fires Act 1954	Building	---	ELE	Enter land in Emergencies	Council	CEO	Builder, Manager Works and Services	16/5/2023	MIN 047/23
Local Government Act 1995	Building	---	EPP	Entering Private Property	Council	CEO	Builder, Environmental Health Officer, Manager Works and Services	16/5/2023	MIN 047/23
Building Act 2011	Building	---	IBDP	Issue of Building and Demolition Permits	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Building Act 2011	Building	---	LP	Legal Proceedings	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Bush Fires Act 1954	Building	---	NE	Notice of Entry	Council	CEO	---	16/5/2023	MIN 047/23

Delegations of Authority Register

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Building Act 2011	Building	---	OPBAC	Occupancy Permits and Building Approval Certificates	Council	Environmental Health Officer	CEO	16/5/2023	MIN 047/23
Local Government Act 1995	Building	---	SHF	Second-hand Fencing	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	BR	Bond Refunds	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	CC	Corporate Credit Card	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Regulation 1996	Finance	---	CT	Calling of Tenders	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	CV	Contract Variations	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Finance	---	DC	Debt Collection	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government (Financial Management)	Finance	---	EFT	Electronic Funds Transfer	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	FAO	Financial Assistance - Organisations	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	I	Insurance	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	ICF	Investment of Council Funds	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	PAD	Property - Acquisition and Disposal	Council	CEO	---	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government (Financial Management)	Finance	---	PC	Payment of Creditors	Council	CEO	Senior Finance Officer, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	RB	Rate Book	Council	CEO	Senior Finance Officer	16/5/2023	MIN 047/23
Local Government (Financial Management)	Finance	---	SC	Signing of Cheques	Council	CEO	Senior Finance Officer, Councillor, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	SPO	Signing of Purchase Orders	Council	CEO	Manager Works and Services, Mechanic, TLP & G, Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Finance	---	TQ	Tenders/Quotation	Council	CEO	Manager Works and Services, Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Finance	---	WOICRD	Write off of Charges on Rates & Sundry Debtors	Council	CEO	---	16/5/2023	MIN 047/23
Health Act 1911 (Miscellaneous Provisions)	Health	---	ACEOH	Appointment of CEO as Deputy	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Local Government Act 1995	Health	---	ACW	Approval for Licensed Carriers of Controlled Wastes to Utilise Septic Disposal Facility	Council	CEO	Manager Works and Services, Manager of Governance	16/5/2023	MIN 047/23
Food Act	Health	---	AOFA	Appointment of Officers and various functions under Food Act 2008	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Health	---	ATP	Authorisation to approve Traders' Permits only relating to food trading	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Food Act	Health	---	PNCCRB	Prohibition Notices, Certificate of Clearance and Registration of Business	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Health Act 1911 (Miscellaneous Provisions)	Health	---	STA	Septic Tank Approvals	Council	CEO	Environmental Health Officer	16/5/2023	MIN 047/23
Planning and Development Act 2005	Planning	---	DPA	Development Proposals - Advertising	Council	CEO	Personal Assistant to CEO, Town Planner, Manager of Governance	16/5/2023	MIN 047/23
Shire of Kellerberrin Town Planning Scheme 4	Planning	---	DPEPP	Development Proposals - Within existing "P" use Premises	Council	CEO	Town Planner, Personal Assistant to CEO, Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Shire of Kellerberrin Town Planning Scheme 4	Planning	---	RSAA	Responding to Subdivision/A malgamation Applications referred by Western Australian Planning Commission	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Shire of Kellerberrin Town Planning Scheme 4	Planning	---	RSR	Refusal of Subdivision Referrals	Council	CEO	---	16/5/2023	MIN 047/23
Planning and Development Act 2005	Planning	---	SC	Subdivisions Clearances	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Staff	---	CSP	Conferences - Seminars, Professional	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	FGE	Force to Gain Entry	Council	CEO	Builder, Environmental Health Officer, Manager Works and Services	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Technical Services	---	FP	Fires at Tip	Council	CEO	Manager Works and Services	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	IWPORSV	Issue and Withdrawal of Permits for Operations of Restricted Access Vehicles	Council	CEO	Manager Works and Services	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	SP	Street Processions	Council	CEO	Manager Works and Services	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	TCS	Temporary Closure of Streets	Council	CEO	Manager Works and Services	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	TS	Trees Safety	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	WP	Wildflower Permits	Council	CEO	Manager of Governance	16/5/2023	MIN 047/23

Delegations of Authority Register

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Local Government Act 1995	Technical Services	---	WSASN	Works in Streets - Authority to Serve Notice	Council	CEO	---	16/5/2023	MIN 047/23
Local Government Act 1995	Technical Services	---	WUS	Works undertaken in Streets	Council	CEO	---	16/5/2023	MIN 047/23