



MINUTES

Roadworks Advisory Committee Meeting

Tuesday, 19 December 2023

Date: Tuesday, 19 December 2023

Time: 10.00am

**Location: Council Chamber
110 Massingham Street
Kellerberrin WA 6410**

Order Of Business

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**MINUTES OF SHIRE OF KELLERBERRIN
ROADWORKS ADVISORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 110 MASSINGHAM STREET, KELLERBERRIN WA 6410
ON TUESDAY, 19 DECEMBER 2023 AT 10.00AM**

1 DECLARATION OF OPENING

Chief Executive Officer Raymond Griffiths declared the meeting open at 9:58am.

2 RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Cr Matt Steber,
Mr Kelvin Tiller,
Mr Grant Gardiner,
Mr Eric Newman,
Mr Mark Ryan,
Mr Dennis Reid,
Mr Paul Brown

IN ATTENDANCE:

Raymond Griffiths (Chief Executive Officer),
Mick Jones (Manager Works and Services),
Morgan Ware (Manager of Governance)

APOLOGIES

Mr Rick Newman

3 DISCLOSURE OF INTEREST

Note: Under Section 5.60 – 5.62 of the Local Government Act 1995, care should be exercised by all Councillors to ensure that a “financial interest” is declared and that they refrain from voting on any matters which are considered may come within the ambit of the Act.

A Member declaring a financial interest must leave the meeting prior to the matter being discussed or voted on (unless the members entitled to vote resolved to allow the member to be present). The member is not to take part whatsoever in the proceedings if allowed to stay.

4 PUBLIC QUESTION TIME

Council conducts open Council meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the question as precisely as possible. A maximum of 15 minutes is allocated for public question time. The length of time an individual can speak will be determined at the President’s discretion.

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES OF THE ROADWORKS ADVISORY COMMITTEE MEETING HELD ON 21 MARCH 2023

File Ref: ADM
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: 1. Minutes of the Roadworks Advisory Committee Meeting held on 21 March 2023

Shire of Kellerberrin – Roadworks Advisory Committee – 21st March 2023

STAFF RECOMMENDATION

That the Minutes of the Roadworks Advisory Committee Meeting held on 21 March 2023 be received as a true and correct record of the meeting.

COMMITTEE RESOLUTION

MIN 006/23 MOTION - Moved Mr. Tiller Seconded Mr. Gardiner

That the Minutes of the Roadworks Advisory Committee Meeting held on 21 March 2023 be received as a true and correct record of the meeting.

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

6 REPORTS

6.1 ELECTION OF COMMITTEE AND CHAIRPERSON

File Ref: ADM
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: 1. Terms of Reference RAC

BACKGROUND

The Roadworks Advisory Committee every two years after Council elections is required to appoint members for a term of two years to expire the day preceding the ordinary elections. In addition the committee on appointment is to nominate a chair to this committee.

Should the Shire President reside on the committee normally they would retain the chair however in this circumstance the Shire President has advised that he isn't taking the role of Chair on for this committee.

STAFF COMMENT

The Committee has previously consisted of the following members;

- Cr Matt Steber – Councillor Rep
- Cr Rod Forsyth – Councillor Rep
- Mr Kelvin Tiller – Community
- Mr Ric Newman – Community
- Mr Grant Gardiner – Community
- Mr Mark Ryan – Community

With all seat declared vacant Council notes the following members requesting to be on the Roadworks Advisory Committee from 2023 – 2025.

Council at its October 2023 Ordinary meeting of Council appointed the following Councillors to the committee;

- Cr Matt Steber – Councillor Deputy Rep
- Cr Dennis Reid – Councillor Rep
- Cr Paul Brown – Councillor Rep
- Mr Kelvin Tiller – Community
- Mr Ric Newman – Community
- Mr Grant Gardiner – Community
- Mr Mark Ryan – Community

At the meeting the committee will be requested for nominations for the position of Chairperson, Roadworks Advisory Committee.

ELECTION OF CHAIRPERSON

The Chief Executive Officer called for nominations for the position as Roadworks Advisory Committee Chairperson.

Matthew Steber nominated Dennis Reid for the position of Roadworks Advisory Committee Chairperson. Dennis Reid accepted the nomination.

There were no further nominations, therefore Dennis Reid was appointed as Roadworks Advisory Committee Chairperson for two year term.

STAFF RECOMMENDATION

That the Roadworks Advisory Committee consists of;

- Cr Dennis Reid – Councillor Rep
- Cr Paul Brown – Councillor Rep
- Mr Matt Steber – Community
- Mr Kelvin Tiller – Community
- Mr Ric Newman – Community
- Mr Grant Gardiner – Community
- Mr Mark Ryan – Community

COMMITTEE RESOLUTION

MIN 007/23 MOTION - Moved Mr. Tiller Seconded Mr. Ryan

That the Roadworks Advisory Committee consists of;

- *Cr Dennis Reid – Councillor Rep (Chairperson)*
- *Cr Paul Brown – Councillor Rep*
- *Mr Matt Steber – Community*
- *Mr Kelvin Tiller – Community*
- *Mr Ric Newman – Community*
- *Mr Grant Gardiner – Community*
- *Mr Mark Ryan – Community*

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

**CARRIED 6/0
BY ABSOLUTE MAJORITY**

TERMS OF REFERENCE

Shire of
Kellerberrin

Committee: Roadworks Advisory Committee

Version: Current

Responsible Officer: Manager of Works Services

1. INTRODUCTION

The Council of the Shire of Kellerberrin has established a Roadworks Advisory Committee under the powers given in Section 5.8 of the *Local Government Act 1995* (The Act).

The Roadworks Advisory Committee is established for the purpose of assisting the Council to undertake its role under Section 2.7(2)(a) of the Act to establish and maintain liaison between stakeholders, consider policies associated with the roadworks and oversee development and maintenance of the road networks within the district.

The Roadworks Advisory Committee consists of two elected members appointed by the Council for a term ceasing on the day preceding the ordinary elections held every alternate year. At the first meeting after the ordinary elections, Council shall appoint members for a further term.

2. OBJECTIVE

The objectives of the Roadworks Committee are:

- 2.1 To foster liaison and cooperation between the Shire of Kellerberrin and stakeholders associated with the road networks within the district
- 2.2 To provide a normalised, proper and formalised forum for the discussion of issues and the formulation of suggestions and/or recommendations on issues associated with the roadworks and maintenance.
- 2.3 Make recommendations to Council on matters associated with the future development and maintenance of roads.

3. MEMBERSHIP

Two elected members, two Shire officers and up to eight community members shall be appointed to the Committee with an additional two elected members appointed as deputy members.

4. PRESIDING MEMBER

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the *Shire of Kellerberrin Local Government (Council Meetings) Local Law 2016* and this document.

5. MEETINGS

The Committee shall meet at least quarterly and shall report to Council quarterly as a minimum.

- 5.1 Notice of meetings shall be given to members at least three days prior to each meeting.

- 5.2 If any member is absent from three consecutive meetings without leave of the Committee, they shall forfeit their position on the Committee. The Council shall be informed, who will then appoint a replacement for the balance of the member's term of appointment.
- 5.3 The Presiding Member shall ensure that minutes of all meetings are kept in accordance with the *Shire of Kellerberrin Local Government (Council Meetings) Local Law 2016* and presented to Council where all recommendations will be considered.
- 5.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding shall cast a second vote.

6. QUORUM

Quorum for a meeting shall be at least 50% of the number of offices, whether vacant or not. A recommendation of the Committee does not have effect unless it has been made by a simple majority.

7. DELEGATED POWERS

The Roadworks Advisory Committee has been established as an Advisory Committee only and does not have any delegated powers.

8. TERMINATION OF COMMITTEE

Termination of the Committee shall be:

- (a) In accordance with the *Local Government Act 1995*; and
- (b) By a decision of Council.

9. AMENDMENT TO THE TERMS OF REFERENCE

This document may be altered at any time by the Council.

10. HISTORY

Council Adoption	Date	23 July 2019	Resolution #	MIN125/19
Previous Adoption	Date		Resolution #	

6.2 STATUS REPORT OF ACTION SHEET

File Ref: Various
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: 1. Status Report

BACKGROUND

The Roadworks Advisory Committee requested at its March 2021 Committee Meeting to have an action sheet completed to ensure that members are aware of each items status.

STAFF COMMENT

This report has been presented to provide an additional measure for the Roadworks Advisory Committee to be kept up to date with progress on items presented to the committee.

The concept of the report will be that every action from Council's Roadworks Committee Meetings will be placed into the Status Report and only when the action is fully complete can the item be removed from the register. However the item is to be presented to the next Committee Meeting shading the item prior to its removal.

This provides the committee with an explanation on what has occurred to complete the item and ensure they are happy prior to this being removed from the report.

TEN YEAR FINANCIAL PLAN

There is no direct impact on the long term financial plan.

FINANCIAL IMPLICATIONS

Financial implications will be applicable depending on the decision of Council. However this will be duly noted in the Agenda Item prepared for this specific action.

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

5.60. When person has an interest

For the purposes of this Subdivision, a relevant person has an interest in a matter if either —

- (a) the relevant person; or
- (b) a person with whom the relevant person is closely associated,

has —

- (c) a direct or indirect financial interest in the matter; or
- (d) a proximity interest in the matter.

[Section 5.60 inserted by No. 64 of 1998 s. 30.]

5.60A. Financial interest

For the purposes of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

5.60B. Proximity interest

- (1) For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns —
 - (a) a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b) a proposed change to the zoning or use of land that adjoins the person's land; or
 - (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
- (2) In this section, land (**the proposal land**) adjoins a person's land if —
 - (a) the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3) In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No. 64 of 1998 s. 30.]

5.61. Indirect financial interests

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

5.62. Closely associated persons

- (1) For the purposes of this Subdivision a person is to be treated as being closely associated with a relevant person if —
 - (a) the person is in partnership with the relevant person; or
 - (b) the person is an employer of the relevant person; or
 - (c) the person is a beneficiary under a trust, or an object of a discretionary trust, of which the relevant person is a trustee; or
 - (ca) the person belongs to a class of persons that is prescribed; or
 - (d) the person is a body corporate —
 - (i) of which the relevant person is a director, secretary or executive officer; or
 - (ii) in which the relevant person holds shares having a total value exceeding —
 - (I) the prescribed amount; or
 - (II) the prescribed percentage of the total value of the issued share capital of the company,whichever is less; or
 - (e) the person is the spouse, de facto partner or child of the relevant person and is living with the relevant person; or
 - (ea) the relevant person is a council member and the person —
 - (i) gave a notifiable gift to the relevant person in relation to the election at which the relevant person was last elected; or
 - (ii) has given a notifiable gift to the relevant person since the relevant person was last elected; or

- (eb) the relevant person is a council member and since the relevant person was last elected the person —
 - (i) gave to the relevant person a gift that section 5.82 requires the relevant person to disclose; or
 - (ii) made a contribution to travel undertaken by the relevant person that section 5.83 requires the relevant person to disclose; or
- (f) the person has a relationship specified in any of paragraphs (a) to (d) in respect of the relevant person's spouse or de facto partner if the spouse or de facto partner is living with the relevant person.

(2) In subsection (1) —

notifiable gift means a gift about which the relevant person was or is required by regulations under section 4.59(a) to provide information in relation to an election;

value, in relation to shares, means the value of the shares calculated in the prescribed manner or using the prescribed method.

[Section 5.62 amended by No. 64 of 1998 s. 31; No. 28 of 2003 s. 110; No. 49 of 2004 s. 51; No. 17 of 2009 s. 26.]

5.63. Some interests need not be disclosed

(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter —

- (a) an interest common to a significant number of electors or ratepayers;
- (b) an interest in the imposition of any rate, charge or fee by the local government;
- (c) an interest relating to a fee, reimbursement of an expense or an allowance to which section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.101(2) refers;
- (d) an interest relating to the pay, terms or conditions of an employee unless —
 - (i) the relevant person is the employee; or
 - (ii) either the relevant person's spouse, de facto partner or child is the employee if the spouse, de facto partner or child is living with the relevant person;

[(e) deleted]

- (f) an interest arising only because the relevant person is, or intends to become, a member or office bearer of a body with non-profit making objects;
- (g) an interest arising only because the relevant person is, or intends to become, a member, office bearer, officer or employee of a department of the Public Service of the State or Commonwealth or a body established under this Act or any other written law; or
- (h) a prescribed interest.

(2) If a relevant person has a financial interest because the valuation of land in which the person has an interest may be affected by —

- (a) any proposed change to a planning scheme for any area in the district;
- (b) any proposed change to the zoning or use of land in the district; or
- (c) the proposed development of land in the district,

then, subject to subsection (3) and (4), the person is not to be treated as having an interest in a matter for the purposes of sections 5.65, 5.70 and 5.71.

(3) If a relevant person has a financial interest because the valuation of land in which the person has an interest may be affected by —

- (a) any proposed change to a planning scheme for that land or any land adjacent to that land;

- (b) any proposed change to the zoning or use of that land or any land adjacent to that land; or
- (c) the proposed development of that land or any land adjacent to that land,

then nothing in this section prevents sections 5.65, 5.70 and 5.71 from applying to the relevant person.

- (4) If a relevant person has a financial interest because any land in which the person has any interest other than an interest relating to the valuation of that land or any land adjacent to that land may be affected by —
 - (a) any proposed change to a planning scheme for any area in the district;
 - (b) any proposed change to the zoning or use of land in the district; or
 - (c) the proposed development of land in the district,

then nothing in this section prevents sections 5.65, 5.70 and 5.71 from applying to the relevant person.

- (5) A reference in subsection (2), (3) or (4) to the development of land is a reference to the development, maintenance or management of the land or of services or facilities on the land.

[Section 5.63 amended by No. 1 of 1998 s. 15; No. 64 of 1998 s. 32; No. 28 of 2003 s. 111; No. 49 of 2004 s. 52; No. 17 of 2009 s. 27.]

[5.64. Deleted by No. 28 of 2003 s. 112.]

5.65. Members' interests in matters to be discussed at meetings to be disclosed

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —
 - (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.

Penalty: \$10 000 or imprisonment for 2 years.

- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know —
 - (a) that he or she had an interest in the matter; or
 - (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.66. Meeting to be informed of disclosures

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

- (a) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

[Section 5.66 amended by No. 1 of 1998 s. 16; No. 64 of 1998 s. 33.]

5.67. Disclosing members not to participate in meetings

A member who makes a disclosure under section 5.65 must not —

- (a) preside at the part of the meeting relating to the matter; or

- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under section 5.68 or 5.69.

Penalty: \$10 000 or imprisonment for 2 years.

5.68. Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1) If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter —
 - (a) may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b) may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if —
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest —
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers.
- (2) A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3) This section does not prevent the disclosing member from discussing, or participating in the decision making process on, the question of whether an application should be made to the Minister under section 5.69.

5.69. Minister may allow members disclosing interests to participate etc. in meetings

- (1) If a member has disclosed, under section 5.65, an interest in a matter, the council or the CEO may apply to the Minister to allow the disclosing member to participate in the part of the meeting, and any subsequent meeting, relating to the matter.
- (2) An application made under subsection (1) is to include —
 - (a) details of the nature of the interest disclosed and the extent of the interest; and
 - (b) any other information required by the Minister for the purposes of the application.
- (3) On an application under this section the Minister may allow, on any condition determined by the Minister, the disclosing member to preside at the meeting, and at any subsequent meeting, (if otherwise qualified to preside) or to participate in discussions or the decision making procedures relating to the matter if —
 - (a) there would not otherwise be a sufficient number of members to deal with the matter; or
 - (b) the Minister is of the opinion that it is in the interests of the electors or ratepayers to do so.
- (4) A person must not contravene a condition imposed by the Minister under this section.

Penalty: \$10 000 or imprisonment for 2 years.

[Section 5.69 amended by No. 49 of 2004 s. 53.]

5.69A. Minister may exempt committee members from disclosure requirements

- (1) A council or a CEO may apply to the Minister to exempt the members of a committee from some or all of the provisions of this Subdivision relating to the disclosure of interests by committee members.
- (2) An application under subsection (1) is to include —

- (a) the name of the committee, details of the function of the committee and the reasons why the exemption is sought; and
 - (b) any other information required by the Minister for the purposes of the application.
- (3) On an application under this section the Minister may grant the exemption, on any conditions determined by the Minister, if the Minister is of the opinion that it is in the interests of the electors or ratepayers to do so.
- (4) A person must not contravene a condition imposed by the Minister under this section.
Penalty: \$10 000 or imprisonment for 2 years.

[Section 5.69A inserted by No. 64 of 1998 s. 34(1).]

5.70. Employees to disclose interests relating to advice or reports

- (1) In this section —
employee includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest.
Penalty: \$10 000 or imprisonment for 2 years.

STRATEGIC COMMUNITY PLAN

Core drivers identify what Council will be concentrating on as it works towards achieving Councils vision. The core drivers developed by Council are:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

COMMUNITY CONSULTATION

The following consultation took place;

- Chief Executive Officer
- Manager Works and Services
- Manager of Governance
- Roadworks Advisory Committee

STAFF RECOMMENDATION

That the Roadworks Advisory Committee receive the status report.

COMMITTEE RESOLUTION

MIN 008/23 MOTION - Moved Mr. Gardiner Seconded Cr. Steber

That the Roadworks Advisory Committee receive the status report.

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

Meeting	Officer/Director	Section	Subject
Roadworks Advisory Committee 16/03/2021	Brindley-Mullen, Codi Griffiths, Raymond	Reports	General Business
COMMITTEE RESOLUTION			
MIN 003/21	MOTION - Moved Mr. Gardiner	Seconded Cr. Forsyth	
<i>That the Committee Recommend to Council the following considerations;</i>			
<ol style="list-style-type: none"> 1. <i>Ensure minutes are provided to members and on website</i> 2. <i>Ensure the action sheet is completed and provided to the committee for updates</i> 3. <i>Verge works on all sealed roads (Shoulder Maintenance)</i> 4. <i>Angle Road – Patching of holes, School bus route</i> 5. <i>Review gravel source opportunities for Mission Road.</i> 6. <i>Review gravel source opportunities for Goldfields Road</i> 			
			CARRIED 5/0
29 Mar 2021 4:12pm Brindley-Mullen, Codi			
1. Minutes sent to members and placed on website, 2. Action Sheet complete and will be added to standard agenda template, 3. Noted and to be programmed with Road Maintenance, 4. Holes have been patched., 5. Mick to contact Andrew Cox for possible gravel source, 6. Mick to contact Eric Newman for access to gravel for a section of Goldfields Road.			
07 Apr 2022 9:25am Griffiths, Raymond			
6. Mick met with Rick Neman and Wayne Smith to discuss pushing up of gravel on Rick's property.			
16 Mar 2023 9:34am Griffiths, Raymond			
2. Action Sheet has been provided to Committee Members at each meeting.			

Meeting	Officer/Director	Section	Subject
Roadworks Advisory Committee 13/04/2022	Griffiths, Raymond Griffiths, Raymond	General Business	General Business
COMMITTEE RESOLUTION			
MIN 011/22	MOTION - Moved Mr. Newman	Seconded Mr. Tiller	
<i>That the Committee recommend to Council that;</i>			
<ol style="list-style-type: none"> <i>1. Managers investigate the culvert on Goldfields Road, West of Woolundra North Road condition; and</i> <i>2. Managers investigate Victoria Road through the salt area.</i> 			
<i>That the Committee;</i>			
<ol style="list-style-type: none"> <i>1. Request a copy of Councils current gravel agreement be provided to the committee to review; and</i> <i>2. Request Management pass on their sincere appreciation to the Shire of Kellerberrin outside Employees for their dedication and commitment to the community for volunteer hours worked over the past several weeks from recent weather events.</i> 			
			CARRIED 5/0
22 Aug 2022 12:24pm Griffiths, Raymond			
1. The Gravel agreements were provided to the committee for review, feedback was received and agreements finalised and now in operation., 2. Appreciation was passed onto employees			
22 Aug 2022 12:26pm Griffiths, Raymond			
Council adopted the motion when adopting the minutes.			
22 Aug 2022 12:36pm Griffiths, Raymond			
1. Councils Management have reviewed the culvert and seen the hole in the culvert. The rectification works will try to be completed when undertaking works caused from "Flood Damage".			

Meeting	Officer/Director	Section	Subject
Roadworks Advisory Committee 29/08/2022	Brindley-Mullen, Codi Griffiths, Raymond	General Business	General Business
COMMITTEE RESOLUTION			
MIN 015/22	MOTION - Moved Mr. Newman	Seconded Mr. Tiller	
<i>That the Committee;</i>			
<ol style="list-style-type: none"> 1. Identify the roadside drainage issues caused by natural water course disruption in their area; 2. Recommend to Council to investigate and prioritise the reconstruction of Connelly Street between Moore and Hinckley Street; 3. Acknowledge the correspondence in relation to Forrest & Ripper Street. Installation of depth indicators to occur; 4. Acknowledge the report received from Manager Works & Services in relation to road damage from the August rain event completing subsequent works required and undertake the following in addition; <ol style="list-style-type: none"> a. Review and installation of road closure during winter signs; b. Blue metal installation at Mooranoppin/Goldfields road intersection c. Request quotes for Deepwell Road for culvert replacement d. Bitumen potholes prior to harvest to be rectified 			
			Carried 6/0
16 Mar 2023 5:28am Griffiths, Raymond			
2. Council has requested its Consulting Engineer to prepare a costing for the 2023/2024 Budget. The road has been surveyed and costings are currently being prepared.			
16 Mar 2023 5:29am Griffiths, Raymond			
4c. Quotes were received for the Deepwell Road culvert replacement. The costs of this work to be completed by a contractor was cost prohibitive. , The works will be conducted in house by Councils employees and has been planned to commence in April 2023.			
16 Mar 2023 5:30am Griffiths, Raymond			
4d. Council's employees attending to as many potholes as possible prior to Harvest commencing.			

Meeting	Officer/Director	Section	Subject
Roadworks Advisory Committee 21/03/2023	Brindley-Mullen, Codi Griffiths, Raymond	Reports	Road Budget 2023/2024
COMMITTEE RESOLUTION			
MIN 004/23	MOTION - Moved Mr. Newman	Seconded Mr. Gardiner	
<i>That the Roadworks Advisory Committee;</i>			
<ul style="list-style-type: none"> • <i>Endorse the following proposed capital works for the 2023/24 Roadworks program and request these program be presented to Council for incorporation into its 2023/2024 Draft Budget;</i> <ul style="list-style-type: none"> ○ <i>Doodlakine South Road – RRG</i> ○ <i>Kellerberrin Yelbini Road – RRG</i> ○ <i>Goldfields Road – Commodity Route</i> ○ <i>Sewell Street – RTR</i> ○ <i>Connelly Street – RTR</i> • <i>On receipt of the Phase 4 guidelines review opportunities of further roadworks within the Shire of Kellerberrin that meets the guideline requirements.</i> 			
CARRIED 5/0			
30 Nov 2023 7:50am Griffiths, Raymond			
Roadworks Budget Presented to Council meeting., Roadworks Budget adopted by Council as presented by Roadworks Committee, Phase 4 of LRCIP funding used for Swimming Pool Car Park.			

6.3 MANAGER OF WORKS REPORT

File Ref: ENG45.1
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: Nil

BACKGROUND

The Roadworks committee at its February 2022 requested that a report be completed by the Manager of Works and Services.

STAFF COMMENT

Please find below a report regarding works that have been completed, being completed and upcoming jobs or issues that are current for the Shire of Kellerberrin.

Since the last meeting the Shire crews have been busy with various jobs that were scheduled and unscheduled work.

The crew have done maintenance grading, redo maintenance grading work due to rain event, culvert repairs, tree pruning, road side clearing, road construction, gravel sheeting, pot hole repairs.

The above has had its challengers over the months with delays in machinery repairs from suppliers and finding subcontractors to fill the spots difficult to find.

MARCH COUNCIL MWS REPORT 2023**Road crew**

Road crew have been busy completing the construction of Doodlakine South road and the sealing has been completed. The asphalt sections will be done early March and all other minor jobs like signage and guild post will be completed.

The crew have also restarted the construction of Goldfields road and we hope to have this completed and ready for wet mixing by the end of March.

With the availability of haulage subcontractors throughout the state has hindered some progress.

There has also been some quick dry grading maintenance completed on some school routes.

APRIL COUNCIL MWS REPORT 2023**Road Crew**

Road crew have completed the construction of Doodlakine South road, they also assisted in town work when staffing numbers in town were low.

There was also some maintenance grading completed.

The crew then restarted the construction of the Goldfields road and we hoped to have this completed and ready for wet mixing by the end of March. Unfortunately the clearing permit has not been granted to date so all further works have stopped until this has been granted.

The road crew have now started some maintenance grading until after Easter.

After Easter the crews will split into two, one crew will then start reconstructing the Deep Well road culvert.

The other crew will also be maintenance grading.

MAY COUNCIL MWS REPORT 2023

April Road crew.

The construction of the Goldfields road unfortunately the clearing permit has not been granted to date so all further works have stopped until this has been granted.

If this has not happened by the end of May we should consider delaying the sealing due to the cold and be put back to November

The crew have now started the Deep well culvert then start reconstructing the Deep Well road culvert.

They are then planned to go to Yorkrakine rock road to construct a floodway.

The shoulders on all shire roads with seal will start to be done in May and the shire has employed Youlie and son to start this on Yelbini road. Shire staff when outstanding work

JUNE COUNCIL MWS REPORT 2023

Road crew.

The construction of the Goldfields road unfortunately the clearing permit has been granted but after the 21 days there has been a objection. This will now be up to DWER and time frame unknown.

The crew completed the Deep well culvert.

The Yorkrakine rock road to construct a floodway has been started.

The culvert at Benderine and Yorkrakine rd has been renewed.

The team have also completed the Yelbeni rd shoulder and have started the Bencubbin road shoulders.

JULY COUNCIL MWS REPORT

Road crew

The construction of the Goldfields road permit has unfortunately had the wild flower group has raised an issue and this will be sorted asap.

The crew completed the Benderine rd culvert and the hire excavator has been returned.

The Yorkrakine rock road to construct a floodway has been started.

The team have also completed the Bencubbin road shoulders and also redone and fixed the Wallatin rd surface issue and have now moved onto the South Doodlakine road.

The shire has engaged Youlie and son contracting to start maintenance grading the North East corner of the shire.

AUGUST COUNCIL MWS REPORT

Road crew.

The shire has engaged Youlie and son contracting to start maintenance grading the south East corner of the shire, this engagement will be long term.

The crew have been busy doing shoulder maintenance on all sealed roads with a few minor road grades along the way.

The Kellerberrin Yotting rd is yet to be done.

SEPTEMBER COUNCIL MWS REPORT

Road crew.

The shire has engaged Youlie and son contracting to start maintenance grading the North East corner of the shire, this engagement will be long term.

The crew have been busy doing shoulder maintenance on all sealed roads with a few minor road grades along the way.

They have also graded Morrison road.

The new car park at the pool has also kept the teams busy as the job is quite technical and a lot of work to be done quickly.

Goldfields road project also ongoing and the permit has been granted.

Roads

The shire has engaged a subcontractor to carry out maintenance grading.

This started in July 2023 .

The following roads have been graded from end to end. Some roads required gravel sheeting in sections however most had enough on the sides to reshape.

Ryans rd
Baandee cross rod
Angle rd
Beresford
Fisher rd
Fisher east rd
Fisher west rd
Arthur rd.
August
Walsh rd
Wallein rd
Caromin rd
Hearl rd
Spillman rd
Garbin rd
State Forrest rd
Barnes rd
Arts rd
Goldfields rd
Tolley rd.

Please note there is no roller on these roads only grader this is due to availability of roller and staffing.

OCTOBER COUNCIL MWS REPORT

Road crew.

The shire has engaged Youlie and son contracting to start maintenance grading the North central area of the shire, this engagement will be long term.

Maintenance grading with Youlie and son.

Wilkins rd
Mission rd
Woolundra north rd
Peel rd
Campbell rd

The average cost for the maintenance grading is 27k / month. \$1200 day.

Contractor has had a few days down time due to staffing availability.

The crew have been working on the Goldfields road project fitting new culverts , clearing and hauling in gravel to finish.

The crews have completed the pool carpark and other works required with it.

TEN YEAR FINANCIAL PLAN

Nil

FINANCIAL IMPLICATIONS

2022/2023 Shire of Kellerberrin Operational and Capital Expenditure Budget.

STATUTORY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

Core drivers identify what Council will be concentrating on as it works towards achieving Councils vision. The core drivers developed by Council are:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

COMMUNITY CONSULTATION

The following consultation took place;

- Chief Executive Officer
- Manager of Works and Services
- Manager of Governance
- Team Leader – Road Crew
- Rod Munns – Consulting Engineer

STAFF RECOMMENDATION

That the Committee note the Manager of Works and Services report.

COMMITTEE RESOLUTION

MIN 009/23 MOTION - Moved Cr. Steber Seconded Mr. Tiller

That the Committee note the Manager of Works and Services report.

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

6.4 REGIONAL ROAD GROUP (RRG) FIVE YEAR PLAN

File Ref: ENG
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: Nil

BACKGROUND

Council in its application to the Kellerberrin Regional Road Group (Sub-Group) needs to incorporate a five (5) year plan of road funding through the MCA process to earn extra points to lift the priority of the funding application.

STAFF COMMENT

Council in completing the five (5) year plan have taken into consideration where we are at with current programs, what roads are ready for construction (Clearing Permits etc) and then the priority of these roads.

Also taken into consideration is the preservation of existing works that have been completed to ensure that we have longevity with our construction methods.

In the five (5) year plan provided below it incorporates a combination of Construction and Reseals.

The Five (5) plan is listed below with figures and further detail in table below;

Road Name	LGA Number	Road Number	SLK		Work Description
			Start	Finish	
Doodlakine Sth Rd	409	0007	7.90	9.80	RCN and Upgrade from Type 4 to 6 standard. Realign the RH curve from SLK 8.14 - 8.31 with drainage issue.
Doodlakine Sth Rd	409	0007	0.04 1.45 5.17	0.86 2.80 5.49	Reseal with 14mm cutback seal (total 2.49 km)
Doodlakine Sth Rd	409	0007	9.80	11.70	RCN and Upgrade from Type 4 to 6 standard. Realign and reconstruct the Simms Rd Intersection and Asphalt.
Doodlakine Sth Rd	409	0007	11.70	12.45	RCN and Upgrade from Type 4 to 6 standard
Baandee Nth Rd	409	0006	0.05	9.00	Reseal with 14mm cutback seal
Kellerberrin / Yelbeni Rd	409	0004	4.20	8.00	Commence Clearing Verge Vegetation upon receipt of Clearing Permit.
Kellerberrin / Yelbeni Rd	409	0004	0.0	2.10	RCN and Upgrade from Type 4 to 6 standard. Realign and reconstruct the Kellerberrin / Bencubbin Rd and Old Yelbeni Rd Intersections.
Baandee Nth Rd	409	0006	9.00	10.60	Reseal with 14mm cutback seal
Kellerberrin / Yelbeni Rd	409	0004	2.10	4.20	RCN and Upgrade from Type 4 to 6 standard.
Baandee Nth Rd	409	0006	10.60	12.40	Reseal with 14mm cutback seal

**Regional Road Group 5-Year Program
2024/2025 - 2028/2029**

Last Updated: Thursday, 5 October 2023

Road Name	LGA Number	Road Number	SLK		Work Description	Work Type**	Preservation***					Improvement / Construction***				
			Start	Finish			2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Doodlakine Sth Rd	409	0007	7.90	9.80	RCN and Upgrade from Type 4 to 6 standard. Realign the RH curve from SLK 8.14 - 8.31 with drainage issue.	I						519,500				
Doodlakine Sth Rd	409	0007	0.04 1.45 5.17	0.86 2.80 5.49	Reseal with 14mm cutback seal (total 2.49 km)	P	147,000									
Doodlakine Sth Rd	409	0007	9.80	11.70	RCN and Upgrade from Type 4 to 6 standard. Realign and reconstruct the Simms Rd Intersection and Asphalt.	I						720,000				
Doodlakine Sth Rd	409	0007	11.70	12.45	RCN and Upgrade from Type 4 to 6 standard	I							146,382			
Baandee Nth Rd	409	0006	0.05	9.00	Reseal with 14mm cutback seal	P			560,274							
Kellerberrin / Yelbeni Rd	409	0004	4.20	8.00	Commence Clearing Verge Vegetation upon receipt of Clearing Permit.	I							63,344			
Kellerberrin / Yelbeni Rd	409	0004	0.0	2.10	RCN and Upgrade from Type 4 to 6 standard. Realign and reconstruct the Kellerberrin / Bencubbin Rd and Old Yelbeni Rd Intersections.	I								706,000		
Baandee Nth Rd	409	0006	9.00	10.60	Reseal with 14mm cutback seal	P				114,000						
Kellerberrin / Yelbeni Rd	409	0004	2.10	4.20	RCN and Upgrade from Type 4 to 6 standard.	I										741,694
Baandee Nth Rd	409	0006	10.60	12.40	Reseal with 14mm cutback seal	P					128,306					
Total							147,000		560,274	114,000	128,306	519,500	720,000	209,726	706,000	741,694
Financial Year Total RRG Pool Contribution							98,000		373,516	76,000	85,537	346,333	480,000	139,817	470,667	494,463
Financial Year Total LGA Contribution							49,000		186,758	38,000	42,769	173,167	240,000	69,909	235,333	247,231

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Total Annual LGA Funding Request	666,500	720,000	770,000	820,000	870,000
Forecast Income (RRG + Matching)	666,500	720,000	770,000	820,000	870,000
Preservation as % of Total Program	22.06%		72.76%	13.90%	14.75%
Improvement/Expansion as % of Total Program	77.94%	100.00%	27.24%	86.10%	85.25%

**P Preservation
 **I Improvement
 *** Enter \$ amounts as RRG Pool Contribution

TEN YEAR FINANCIAL PLAN

The above program will fall in line with the Long Term Financial Plan funding for Regional Road Group.

FINANCIAL IMPLICATIONS

Councils ongoing Road Construction budget through to 2028/29.

The current figures are provided with escalation though budgets will be reviewed at Budget time for each relevant period.

STATUTORY IMPLICATIONS**TEN YEAR FINANCIAL PLAN**

Long term financial plan has been incorporated into the budget with modifications.

FINANCIAL IMPLICATIONS

The Shire of Kellerberrin 2023/2024 Budget

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

6.45. Options for payment of rates or service charges

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
 - (a) 4 equal or nearly equal installments; or
 - (b) Such other method of payment by installments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
 - (a) by a single payment; or
 - (b) by such installments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
 - (a) provide for the manner of making an election to pay by installments under subsection (1) or (2);
 - (b) prescribe circumstances in which payments may or may not be made by installments;
 - (c) prohibit or regulate any matters relating to payments by installments;
 - (d) provide for the time when, and manner in which, installments are to be paid;
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) provide for any other matter relating to the payment of rates or service charges.

6.46. Discounts

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

** Absolute majority required*

Local Government Act 1995**6.2. Local government to prepare annual budget**

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government;
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government;
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - (c) the fees and charges proposed to be imposed by the local government;
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
 - (a) the form of the annual budget;
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

STRATEGIC COMMUNITY PLAN

Core drivers identify what Council will be concentrating on as it works towards achieving Councils vision. The core drivers developed by Council are:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

COMMUNITY CONSULTATION

The following consultation took place;

- Chief Executive Officer
- Council
- Manager of Works and Services
- Councils consulting Road Engineer (Mr Rod Munns)

STAFF RECOMMENDATION

That the Roadworks Advisory Committee recommend to Council to endorse the Five (5) year Regional Road Group Program as listed.

COMMITTEE RESOLUTION

MIN 010/23 MOTION - Moved Mr. Gardiner Seconded Mr. Tiller

That the Roadworks Advisory Committee recommend to Council to endorse the Five (5) year Regional Road Group Program as listed.

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

6.5 MATHER ROAD - QUARRY TO DOODLAKINE

File Ref: ENG
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: Nil

BACKGROUND

Council's Chief Executive Officer on Tuesday 28th November 2023 received the following email from Mr Joe Fondacaro, Managing Director, Mineral Crushing Services (WA), Doodlakine Quarry.

Good afternoon Raymond ,

We are requesting that the Shire of Kellerberrin place a traffic counter on Mather Road to the Doodlakine Quarry .

I have been advised by several Shires that there is funding available for bitumising and upgrading of roads used by heavy vehicles .

We would fall into this category with the volume of vehicular traffic to our quarry .

MCS has contributed to the maintenance of Mather for over 5 years with supply of cracker dust and road base and grading .

Mather Road does need some serious attention to it as the gravel surface is no longer there in large sections , this is causing issues in winter as the road becomes very slippery and is a danger to all of the road users .

In the summer and dry periods there is a serious dust issue and also becomes very corrugated causing damage to road users vehicles .

We did offer the Shire the aggregate to use for the sealing of the road , but this was rejected .

We will make this offer once again to help offset the costs.

Can we please put this forward to this months council meeting .

STAFF COMMENT

With regards to the above email request please note the following comments;

ROAD FUNDING

Council is aware of the following funding types and the allocation of funding for them;

- RRG – Regional Road Group – This funding is for upgrading/maintaining roads that are included on the 2040 road network which is approved by Main Roads WA. Mather Road is on this network.
- RTR – Roads to Recovery – This funding is at the discretion of Council. This funding is generally used for all other roads that aren't on the 2040 listing (RRG) to enable upgrades/maintaining the full network.
- Commodity Route Funding – This funding is to upgrade roads for additional commodities being transported. This request is on the basis of one other commodity which as administration we feel won't be supported by Main Roads.
- HVSP – Heavy Vehicle Safety Productivity Program

The Australian Government's Bridges Renewal Program (BRP) and Heavy Vehicle Safety and Productivity Program (HVSP) are designed to provide funding to State, Territory and Local Governments for projects which will:

- *upgrade and replace bridges to enhance access for local communities and facilitate higher productivity vehicle access (BRP) and;*
- *increase the productivity and safety of heavy vehicle operations (HVSP), including new and upgraded rest areas through the new Heavy Vehicle Rest Areas initiative (HVRA).*

What projects are eligible?

To be eligible, the project must meet the following requirements:

Must be an improvement, not maintenance: The Australian Government will assist in funding important improvements to your community. Projects must be an improvement to an existing road asset. The programs support projects which improve existing publicly owned road assets.

Improvement is an overall test. Project outcomes are considered as a whole. For example, a culvert could replace a bridge, if the culvert improved access and maintenance.

Improvement can include both upgrade and replacement of an existing asset.

New: The programs are designed to support new projects, where construction is additional to applicants' existing program of works and which would not have been possible without funding support. Therefore, projects must not have started. Applications should not be made for projects where tenders have been awarded, construction has already commenced or is likely to commence ahead of a decision being made on the application.

Existing funded BRP/HVSP projects: applications that are submitted as part of a changed scope, timeframe or cost are not required to meet the requirement that a project is new.

Accessible: - the programs aim to improve community access and productivity. Therefore, applications should only be made for projects which are accessible to the public and associated with a public road. Projects where the final construction will be privately owned or located on a private road are ineligible.

Road-based: the primary purpose of each application must be to improve accessibility, safety and productivity of **road-based** projects. The only non road-based elements which are eligible under the program are those which support the primary road-based purpose. Examples of eligible non road-based activities include:

- a road bridge project which includes a separate pedestrian bridge where the primary aim is to improve the road bridge.
- a rest stop with functional elements such as toilets or shade areas.

Examples of ineligible non road-based activities include:

- rail bridges, where the rail line passes over a roadway.
- improvement to livestock marshalling areas because they are not associated with a road.

Whole and Complete: related projects can be grouped for consideration where the total costs do not exceed the per project funding limit. This may include multiple construction elements where the combination enhances the overall outcome. For example, replacement of three bridges on a single route, which would enable the mass limit for the entire route to be increased would be deemed eligible as a single project.

However, artificial divisions of a larger project to fit under the project funding limits will be deemed ineligible. For example, a project to seal a length of road cannot be sub-divided into smaller projects to seal two or more smaller sections of the same road.

One Program only: a single project may only be submitted for funding under either the BRP or HVSP and cannot be submitted for both. Projects where bridge related components are less than 40% of the total project cost must be submitted under the HVSP. Projects where the bridge related components are more than 40% must be submitted under the BRP.

Technology trials and demonstration projects: projects that seek to trial and demonstrate new approaches to transport, safety and productivity are eligible to apply. Technology can be installed on new or existing roads, and would not be subject to the requirement that the project is an

improvement to an existing road asset. For example, the installing of Vehicle to Infrastructure technology could take place on a new road.

The following types of projects are **ineligible**:

- Projects where the majority of funding is not for road based transport.
- Inspections and structural assessments.
- Projects which are for maintenance purposes.
- Design only projects.

Mather Road is listed as a funded road through the RRG program though it needs to be considered inline with other roads within the Shire and then prioritised. Please find below a list of funding programs and roads that are covered through that program;

Council currently has the following roads listed on the Wheatbelt Secondary Freight Network;

1. Kellerberrin-Shackleton Road
2. Kellerberrin-Yoting Road
3. Kellerberrin-Bencubbin Road
4. Bruce-Rock Doodlakine Road

This funding is expected to allocated to these roads from approximately 2027 onwards. The full program works hasn't been provided to Council as yet.

Councils 2040 Roads include the following;

- Baandee North Road

Full length of road reconstructed. Will require reseals completed.

- Doodlakine South Road

Full length reconstructed by the end of 2024/2025 financial year. Road requires reseals.

- Kellerberrin Shackleton Road

Roadworks to be funded through WSN

- Kellerberrin Yoting Road

Roadworks to be funded through WSN

- Kwolyin West Road

Only the first four kilometres or so have been reconstructed on this road.

- Doodlakine Bruce Rock Road

Roadworks to be funded through WSN

- Doodlakine Kununoppin Road

Council has only completed the first two kilometres of this road.

- Dowding Street

Fully reconstructed, will need reseals.

- Kellerberrin Bencubbin Road

Roadworks to be funded through WSN

- Kellerberrin Yelbini Road

No work on this road, plan is for this road to be commenced in 2025/26

- Scott Street

Hammond Street to boundary requires full reconstruction.

- Mather Road

No work on this road at this time.

The above summary gives an update to the committee on where we are at with roads and understanding that with current RRG levels of funding we can do approximately 2kms a year for full reconstruction.

Therefore, the commodity route and HSVPP funding is utilised to supplement these heavy vehicle routes. Previously Council has accessed HSVPP funding for the Baandee North Road and Commodity Route has been utilised on the Goldfields Road. The current program of Commodity route funding that Council is pursuing is the continuation of funding Goldfields road until completion which would be approximately another two (2) to three (3) years financial years.

TEN YEAR FINANCIAL PLAN

Road funding Programs

FINANCIAL IMPLICATIONS

Ongoing Road budgets.

STATUTORY IMPLICATIONS

NIL

STRATEGIC COMMUNITY PLAN

Core drivers identify what Council will be concentrating on as it works towards achieving Councils vision. The core drivers developed by Council are:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

COMMUNITY CONSULTATION

The following consultation took place;

- Chief Executive Officer
- Manager Works and Services

STAFF RECOMMENDATION

That the Roadworks Advisory Committee recommend to Council;

1. Acknowledge receipt of Mr Fondacaro's request to have Mather Road sealed
2. Acknowledge Mr Fondacaro's request to donate the Aggregate for the sealing of Mather Road
3. Approve the placement of a road counter on Mather Road
4. Write to Mr Fondacaro advising the costs associated with sealing Mather Road and the funding available through State and Federal Government.
5. Advise Mr Fondacaro that roads are prioritised within the Council for funding and Mather Road isn't high on the priority list though it will be maintained in line with Councils policy.

COMMITTEE RESOLUTION

MIN 011/23 MOTION - Moved Mr. Ryan Seconded Mr. Gardiner

That the Roadworks Advisory Committee recommend to Council;

1. *Acknowledge receipt of Mr Fondacaro's request to have Mather Road sealed*
2. *Acknowledge Mr Fondacaro's request to donate the Aggregate for the sealing of Mather Road*
3. *Approve the placement of a road counter on Mather Road*
4. *Write to Mr Fondacaro advising the costs associated with sealing Mather Road and the funding available through State and Federal Government.*
5. *Advise Mr Fondacaro that roads are prioritised within the Council for funding and Mather Road isn't high on the priority list though it will be maintained in line with Councils policy.*

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

7 GENERAL BUSINESS

7.1 GENERAL BUSINESS

File Ref: Roads
Author: Raymond Griffiths, Chief Executive Officer
Authoriser: Raymond Griffiths, Chief Executive Officer
Attachments: Nil

BACKGROUND

For the committee members to raise items on the day of the Committee Meeting.

STAFF COMMENT

This agenda is provided for Committee members to bring up General Business items;

- Victoria Road upgrades and requirements;
 - Raymond Griffiths – Spoken to neighbouring landowners, still an issue with road, drainage, request for 3 gates and clearing of laneway at end. Raymond advised that this is a school bus route.
- Goldfields Road/Yelbini Road Intersection for future years funding;
 - Raymond Griffiths – Awaiting confirmation of funding for the next 2 years. Potential for Heavy Vehicle Safety Funding & Commodity Route Funding to complete intersections and road widening to have a merging section.
 - Dennis Reid advised the route is a minimum 4 minutes quicker and will be well utilised
- Yoting Road into town;
 - This is a freight network road, potential plans to re-align with Shackleton road for safety purposes. Look at alternatives and review options.
- RTR possible increase in funding.
 - Raymond advised that this funding could possibly double and for members to email with 2024/25 considerations.
- Consideration of roads for the 2024/25 Budget
 - Raymond Griffiths advised Regional Road Group (RRG) roads for 2024/25 will be Doodlakine South construct and reseal, and North Baandee reseal.
 - Matthew Steber advised that although Yelbini Road is on hold awaiting future opportunities for funding, to proceed with the clearing permit
- Works proposal on completion of Hammond, Connelly & Sewell Street.
 - Raymond advised that the footpath was scheduled to be completed week beginning 11th December 2023, although due to contractors this has now been pushed back to January 2024. Seeking alternative solution for contractor.
 - Kerbing will be commencing week beginning 18th December 2023
 - Plans to be submitted to Raymond prior to leave for Sewel Street project, as advised by contract engineer Rod Munns.
 - Kelvin Tiller asked why was larger aggregate used on new roads. Raymond advised that this was not intended, although unfortunately 14ml/10ml mix was used rather than the planned 10ml/5ml mix.
 - Kelvin asked by the Connelly Intersection is significantly lower. Raymond advised that when the intersection will be done in the future it will be fit for drainage purposes.
- Proposed Windfarm construction and impact on Council roads.

- Green Wind is meeting with Council post Council Meeting to discuss the potential for a project north of Kellerberrin.

Matt Steber

- Request from Community for a Speed limit change near Men's Shed, advised that this is Main Roads that determine speed limits.
- Johns Road – Re-sheet while gravel is there and available

Grant Gardiner

- Mitchell Street, sides of road need maintenance grading, S bends quite bad and overgrown

Mark Ryan

- Left meeting at 10:42am – prior to General Business

Kelvin Tiller

- Advised that Doodlakine-Kununoppin Road is busier than previous years, and to consider re-sheeting.
- Raymond advised that re-sheeting will be done as far as possible with gravel supplied from neighbouring land owners.
- Kelvin requested that further tree pruning be done prior to harvest.
- Raymond asked if road users and members can produce a list and email for tree pruning requests so Council are aware.
- Noticed with people turning into Men's Shed, there has been many truck brakes locking up and high risk for road users. Request police to provide education to the men shed and community on turning off and onto the GEH.
- Advised members that there have been many good comments regarding Youlie Contracting grading services.

Ric Newman

- Apologies

Paul Brown

- Main Roads (GEH) query regarding timeframe for repairs
- Raymond advised that from conversation with Main Roads during recent visits, that a potential full asphalt rebuild will happen in February. Raymond has advised Main Roads the need for subsoil drainage.
- Trayning Road, install more signage for bends and speed limit signs that reflect at night.

Dennis Reid

- Road Board would like to acknowledge the work of Council Staff.
- Meetings to be held in March, June, September & December.

STAFF RECOMMENDATION

That the Committee have an open discussion.

COMMITTEE RESOLUTION

MIN 012/23 MOTION - Moved Cr. Steber Seconded Mr. Tiller

That the Committee;

1. *Recommend to Council officers to investigate road diversion for Yoting Road to Shackleton Road,*
2. *Complete gravel re-sheeting on Johns Road; and*
3. *Patching & shoulder grading on Mitchell Street*

In Favour: Crs Matt Steber, Kelvin Tiller, Grant Gardiner, Eric Newman, Paul Brown and Mark Ryan

Against: Nil

CARRIED 6/0

8 CLOSURE OF MEETING

The Meeting closed at 11:20am.

The minutes of this meeting were confirmed at the Roadworks Advisory Committee held on .

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CHAIRPERSON