



Shire of Kellerberrin

Annual General Meeting of Electors

MINUTES

Wednesday 8th February 2023, at 7.00 pm, to be held
at the Kellerberrin Recreation Centre Crèche.

Order of Business

1. DECLARATION OF OPENING

The Shire President opened the meeting at 7:00pm

2. WELCOME

3. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Attendance

Renza Bishop
Jenny Zalmstra
Tony Downs
Colin Weston
Ric Newman
Richard Marek
Katy Hunt
Anna Stevens-McClelland
Rose Bowen
Val Waddington
Cr Emily Ryan
Cr Monica Gardiner

Officers

Codi Brindley-Mullen
Raymond Griffiths
Brett Taylor

Apology

Rodney Forsyth
Kelsey Pryer
Dennis Reid
David Leake
Pauline Scott

4. RECEIVING OF PREVIOUS ELECTORS MEETING MINTUES

Mover: Cr Emily Ryan

Seconder: Cr Gardiner

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Rose Bowen – previous minutes weren't a true correct reflection of the meeting and understands it can be hard to take minutes. Is there a reliable way to record minutes? Suggestions would be to record the meeting using a hand held device or Zoom

Katy Hunt – The content was correct though the tone of the meeting not the same as what the minutes reflected.

Fulfil requirements, felts the points didn't come in the minutes as they would like them to.

CEO – Issue with last year's meeting was it was more a free for all discussion. This meeting there will be one question at a time and then these can be answered to try and record it more accurately.

Anna Stevens-McClelland – Can we do team management or zoom?

CEO – Will need to check with the Department and/or the Regulations to see if it's permissible.

Ric Newman– Felt there was no problem with the minutes, some details are missing, though these minutes are available to the public after the meeting therefore if you view them and feel there is a problem that you should bring them to Councils attention then instead of 12months later.

Katy Hunt - Is there any progress on the Townscape Plan?

President – Manager of Governance started to undertake the review of the Townscape Plan but as it reference the Strategic Community Plan that was adopted in 2019 she felt it didn't reflect the direction the Council and community was going therefore a review need to start from the beginning being the Strategic Community Plan.

CARRIED

6. AGENDA ITEMS

Mover: Tony Downs

Seconder: Cr Ryan

Receiving of the 2021/2022 Annual Report inclusive of the following;

- a. Auditor's Report
- b. Annual Financial Report
- c. President's Report
- d. Chief Executive Officer's Report (Including Departmental Reports)

Renza Bishop – Can you please clarify why we are paying for the CEO's gas bottle?

CEO – It is a part of my contract, all utilities included.

CARRIED

7. GENERAL BUSINESS

Dealing with such other general business as the President thinks fit or as the majority of electors present may decide.

Richard Marek - Shire of Kellerberrin Sign between Hanlon Creek and Hanlon Road was damaged some 5 years ago (if not more) May I ask when the shire plan to replace and reinstall the shire boundary sign please?

CEO – New signs are coming, this is part of the Industrial area sign order.

Richard Marek – The industrial signs were brought to Councils attention twelve (12) months ago.

CEO - Emails are being issued to the contractor weekly to follow up where Councils signs are at.

Richard Marek - The Shire of Kellerberrin needs to rethink some parts of the Budget that will include maintenance and replacement of shelter infrastructure at the SKI Lake. Some ideas include:

- Replacement of several bins on the south side of the ablution block with maybe two additional bins to the North side of the ablution block.
- Removal and replacement of three shelters on the South side of the ablution block, one is partially constructed (posts erected but no roof for shade) and never completed while two others (or three) need to be replaced.
- The grading and maintenance of the two large carparks along with the main road in at least twice a year (minimal). The carparks need attention now.
- May I suggest the removal is several sand islands within the carparks to allow better vehicle access?
- May I also suggest two signs near the turn off on Great Eastern HWY towards SKI Lakes on SKI Lake Road similar to other signs erected by the shire?
- There is a steel frame that once housed a sign. Maybe this could be better utilised for some shire information.

The SKI Lake area or district is an absolute jewel within this area and the Shire. It is enjoyed by many and if maintained to a respectable level could become a larger drawcard and better tourist attraction. At the moment, it lacks that neat appearance and TLC it desperately requires.

Attendees engaged in discussion on what is the right direction to take in regards to the SKI Lake facilities.

Attendees also discussed the current state of the parking bays on the highway as the meeting was advised the Men's Shed have agreed to sponsoring the bays once a year.

Val Waddington – Thanked the Shire and everyone involved. All her dealing in town have been a pleasant response from the employees. The Shire receive a lot of complaints but no compliments.

Recently went to the Kellerberrin Cemetery and was wondering if the miscellaneous section could be revisited as the roadway/pathway needs a major repair, needs to be cleared of rubbish, bushes and a general tidy up. Is there any plans to have unmarked graves marked and repositioned. There is always room for improvement but the Cemetery is generally kept nice. IS friends of the Cemetery still around?

President – There is no friends of the Cemetery anymore.

CEO – Town crew attend fortnightly. In the 22/23 budget there were funds allocated to upgrade the entrance, install a new patio and complete the picket fencing. Complete sealing of more roads and curbing. This is still on Councils list to complete, needs to be placed in the 23/24 Budget

Tony Downs – There is currently retirees restoring unmarked graves in regional areas. This is funded by the government. Tony to find the information on this group and provide details to Councils Manager of Governance to follow up

Anna Stevens - McClelland is the community/sporting funding still relevant to our community? Can this been changed or redirected to an industry attraction program, business opportunity?

The programme would be designed to attract and establish new businesses as well as growth in existing businesses of all types... also encouraging employment opportunities.

- To encourage and promote, support, investment, industry and employment opportunities. E.g. help cut the red tape that arises and more.
- Shire budget of \$30,000 to \$50,000 each financial year

CEO – The Community Budget program is utilised by more community groups than sporting groups.. The business funding has been presented to Council previously though can be re-presented to the February Council Meeting.

Anna Stevens-McClelland - Are the shire going to have a Deputy CEO? Or has this position be renamed?

Who is in charge when the CEO is on leave? When the CEO goes on Leave does the next in charge have the CEOs responsibilities and authority? This would also stop staff being burnt out and take the load off when they return. This would also allow the shire to run smoothly is more than 1 person was trained in each position.

President – Council are fully aware and have discussion with current Management team.

CEO – Discussion have been held with retired CEO's who are willing to come out to the Wheatbelt to relieve in the position of CEO while I am on extended leave.

Anna Stevens-McClelland - What is the Road Advisory Committee role? Do they have a forward plan on what are the shires solution plans for gravel roads with heavy vehicles and large primary producers' machinery? EG road with, tree over hang, signage and closures to wet weather and visibility?

President – The Committee have reviewed all the roads within the Shire and created an action plan which indicates the priority of roads. Unfortunately Council have limited amount of funds. The community are more than welcome to address the committee members any time. There are members allocated all over the shire.

Unfortunately damage is sustained due to rain and if the roads don get closed then this damage could cause long term problems.

The Council are trialling different ways/options on what is best for the gravel roads construction.

Attendees engaged in discussion on the Roadworks Advisory Committee and what direction the committee takes for the benefit of the community.

Anna Stevens-McClelland - The shire seems to take on community events and fundraising which I believe should be done, but is this not a CRC role? I thought this was part of the CRC

funding obligations. So they can delivered and run projects and events like this and educate our community in active and interesting ways and partner with other stakeholders.

When the shire takes on these projects/events, does this not tie up shire funds and resources? Can the Shire afford the man power and resource that it takes to run these events?

CEO – Discussion have been held with the CRC and since taking on the Post Office they don't have the staff to undertake events for the community. Council have taken this on to provide this service to the community. Staff currently volunteer their time to provide such event to the community and Council really do appreciate this.

Colin Weston – Is the Street Sweeper out of action?

President – Yes it was involved in an accident

CEO – It has been out of action since August 2022. A new one has been sourced, build was supposed to occur in December 2022 and since has been pushed back to a March/April 2023 build. Contact has been made with the contractor expressing that it needs to occur in this build.

Renza Bishop – Can Council hire a Street Sweeper?

CEO – Council did hire one and wasn't happy with the contractor. The service was provided over a week and was poor. Council understand the need as we used to service nine (9) other Councils.

Katy Hunt – In line with the Strategic Community Plan, is anyone from Council attending the WALGA Urban Conference in February?

President – Councils NRMO was going to attend but unfortunately he is no longer with us. Council feels it's something that Town Teams could attend and provide information/feedback to Council.

Colin Weston – Can Cornell Close be prettied up with shrubs?

Katy Hunt – Town Teams have that on their Agenda.

Attendees engaged in discussions on trees and the Wheatbelt Native Garden currently in Kellerberrin.

Renza Bishop – What can Council do to address the mental state of community members, such as depression. Discussions were held with Cr. Monica Gardiner previously.

CEO – Management have been working with the Police and Holyoake to help with mental health in the community as well as alcohol and drug addiction. Meeting was to occur in December but unfortunately it was cancelled.

Attendees engaged in discussions on ways to help the community feel supported and lift their spirits.

Val Waddington – What is the procedure to address vacant blocks that are untidy/overgrown/undesirable?

MOG – Discussed procedure to all attendees

Ric Newman – Compliment MOG on a good job of the Strategic Community Plan. Her dedication is commendable.

Colin Weston – What can the Shire do about Moore Street, Corner of Cornell Close? In winter time and when it rains it is like a lake. No works have taken place there for twenty (20) + years.

President – Road needs upgrading

CEO – Moore Street is not in the plan to be upgraded.

8. CLOSURE OF MEETING

President – Thank you all for attending it is good to see members attending.

Shire President closed the meeting at 8:19pm

DRAFT