

## COUNCIL POLICY

**Title:** Retirement of a Councillor

**Responsible Officer:** Deputy Chief Executive Officer

Shire of  
**Kellerberrin**

**Version:** Current

### 1. PURPOSE

The purpose of this policy is to ensure consistency in farewells of Councillors and appreciation of their service.

### 2. SCOPE

This policy is applied to the Shire of Kellerberrin and its elected members and employees.

### 3. DEFINITIONS

### 4. STRATEGIC CONTEXT

This policy links to core drivers:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

### 5. POLICY STATEMENT

Send off for retiring Councillors to be held as a luncheon prior to a Council Meeting with a presentation included.

A gift shall be presented to the Councillors:

1. 0-4 years of Service: Certificate of Service and a gift to the value of \$100.00
2. 5-8 years of Service: Certificate of Service and a gift to the value of \$200.00
3. 9 + years Service: Certificate of Service and a gift to the value of \$400.00
4. In the event a Councillor has served as a President, an additional presentation, as considered appropriate by the Council.

The President is to be consulted to determine a suitable gift for Councillor's service.

**6. RELATED LEGISLATION/ DOCUMENTATION**

**7. REVIEW DETAILS**

Council Adoption	Date	February 2020	Resolution #	MIN009/20
Previous Adoption	Date	October 2016	Resolution #	MIN168/16