



COUNCIL POLICY

Title: Elected Member Training

Responsible Officer: Deputy Chief Executive Officer

Shire of
Kellerberrin

Version: Current

1. PURPOSE

The purpose of this policy is to ensure Elected Members are provided with the appropriate training to enable them to fulfil their duties of office.

2. SCOPE

This policy is applied to the Shire of Kellerberrin and its elected members and employees.

3. DEFINITIONS

4. STRATEGIC CONTEXT

This policy links to core drivers:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

5. POLICY STATEMENT

Council recognises that Elected Members have a responsibility to undertake the training necessary to enable them to fulfil their duties of public office. Council therefore is committed to the ongoing development of its Elected Members in the interests of effective representation.

An annual allocation shall be provided in each year's budget to pay for Elected Member training and development.

Elected members are encouraged to attend Councillor Governance Training Courses by seeking Council approval, by resolution at a Council Meeting, for such attendance.

Council shall pay the Councillor's training registration fees, appropriate accommodation fees as determined by Council and travelling expenses if using the Councillor's private vehicle at a rate per kilometre as specified within the Local Government Industrial Award 2010.

A Councillor may use a Council Vehicle for attendance at a training seminar/course held within Council office hours, provided there is another Council Vehicle available for Office use.

Elected Members are now required to complete five mandatory training courses within 12 months of being elected.

The Chief Executive Officer is responsible for implementing this policy.

6. RELATED LEGISLATION/ DOCUMENTATION

7. REVIEW DETAILS

Council Adoption	Date	February 2020	Resolution #	MIN009/20
Previous Adoption	Date	October 2016	Resolution #	MIN168/16