



COUNCIL POLICY

Title: Designated Senior Employees

Shire of
Kellerberrin

Responsible Officer: Deputy Chief Executive Officer

Version: Current

1. PURPOSE

The purpose of this policy is to clearly identify employees to be appointed Senior Employees pursuant to provisions of the Local Government Act 1995.

2. SCOPE

This policy is applied to the Shire of Kellerberrin and its elected members and employees.

3. DEFINITIONS

4. STRATEGIC CONTEXT

This policy links to core drivers:

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

5. POLICY STATEMENT

That the following positions:

- Deputy Chief Executive Officer
- Manager Works & Services

Be designated as Senior Employees pursuant to the provisions of Section 5.37 of the Local Government Act 1995.

The Chief Executive Officer is responsible for ensuring that Council is informed of each proposal to employ or dismiss a senior employee employed under a contract of employment and advertisements for these positions are done in accordance with Section 5.37 (3) of the Local Government Act 1995.

6. RELATED LEGISLATION/ DOCUMENTATION

7. REVIEW DETAILS

Council Adoption	Date	February 2020	Resolution #	MIN009/20
Previous Adoption	Date	October 2016	Resolution #	MIN168/16