



Business Assistance Grant

Acquittal Form

Applicant Details

This is the organisation which undertook the project, and the person legally authorised to enter into contracts on behalf of the organisation.

Legal Name of Organisation	
Organisation Name	
Position	
Telephone	
Mobile	
Email	

Project Details

Describe how the grant funds were spent.

Describe how the project benefited the chosen priority area from the Application.

How did you acknowledge the Shire of Kellerberrin's contribution to the project? Please attach evidence.

Budget Details

Use the table below to demonstrate how the approved funding amount was used by listing the expenses your project incurred. Please note Shire of Kellerberrin's contribution is limited to 50% of the total project.

Grant Amount	\$
Funds Spent	\$
Unspent Funds	\$

Income

Item Description	Budget (ex GST)	Actual (ex GST)
Shire of Kellerberrin Grant		
Total	\$	\$

Expenditure

Item Description	Budget (ex GST)	Actual (ex GST)
Total (B)	\$	\$

Declaration

- I declare the organisation has read and understood the Business Assistance Grant Guidelines.
- I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- I declare the information provided in this application and attachments is to the best of my knowledge true, correct.
- I have attached supporting documentation (including receipts or invoices).
- I understand false or misleading statements listed in this Business Assistance Grant Acquittal can result in disqualifying the organisation from future funding.

Name		Position	
Signature		Date	