

Responsible Officer: Chief Executive Officer

**1. PURPOSE**

The purpose of this policy is to ensure consistency of changeover of vehicles with regards to type and value parameters.

**2. SCOPE**

This policy applies to the Shire of Kellerberrin employees.

**3. STRATEGIC CONTEXT**

This policy links to core drivers:

- a) Relationships that bring us tangible benefits (to the Shire and our community)
- b) Our lifestyle and strong sense of community
- c) We are prepared for opportunities, and we are innovative to ensure our relevancy and destiny.

**4. POLICY STATEMENT**

That future vehicle allocation and programmed changeovers have the following guidelines:

- Chief Executive Officer – Toyota Land Cruiser or other vehicle as agreed by Council
- Manager Works & Services – Ford Ranger or other vehicle as agreed by Council
- Manager of Governance – Ford Everest or other vehicle agreed by Council
- Doctor – Ford Everest or other vehicle as agreed
- Caravan Park – Toyota Camry or other vehicle agreed by Council
- Builder’s – Dual cab ute or other vehicle agreed by Council
- Team Leader Parks and Gardens – Isuzu Crew Cab ute or other vehicle agreed by Council
- Team Leader Road Crew – Isuzu Crew Cab or other vehicle agreed by Council
- General Hand – Isuzu DMAX 4WD
- Curator – Holden single cab ute or other vehicle agreed by Council
- Mechanic – Mini truck or other vehicle agreed by Council.

The Chief Executive Officer is the Delegated Authority to authorise change over Council owned vehicles at such times and intervals as the Chief Executive Officer considers represents the best financial result for Council.

The Chief Executive Officer to report vehicle changeovers delegated under this policy to Council for endorsement if the changeovers become out of budget.

**5. RELATED LEGISLATION/ DOCUMENTATION**

**6. REVIEW DETAILS**

Original Adoption	October 2018	Resolution #	MIN182/16
Last Reviewed	February 2024	Resolution #	MIN008/25
Amended	September 2025	Resolution #	