



Shire of Kellerberrin Shire of Tammin

*Local Emergency Management Committee
Meeting Minutes*

Monday 6th October 2025
In Person Meeting – Shire of Tammin
1:00pm

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SHIRE OF KELLERBERRIN & SHIRE OF TAMMIN

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson declared the meeting open at 1:00pm.

We begin today by acknowledging the Ballardong Noongar people as traditional custodians of the land and skies on which we gather, and we pay our respect to their elders, past, present and emerging.

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Attendees

David Leake	Shire of Kellerberrin (Chairperson)
Morgan Ware	Shire of Kellerberrin (MOG)
Andrew Malone	Shire of Tammin (CEO)
Mick Silver	Shire of Tammin (MWS)
Nick Caffell	Shire of Tammin (Councillor & BFCO)
Charmaine Thomson	Shire of Tammin (President)
Murray McDonald	Shire of Kellerberrin (CBFCO)
Scott Fitzpatrick	St Johns Ambulance Community Paramedic
Brittney Sutherland Scott	Kellerberrin CRC Coordinator
Shelby Robinson	DFES
John Idland	CESM
DJ Cannons	Kellerberrin Farmers Co-op
Sara Curtis	Kellerberrin Hospital
Jye Morrell	Kellerberrin Police
Braydon	Kellerberrin Police

2.2 Apologies

Raymond Griffiths	Shire of Kellerberrin CEO
Tish Clarke	Kellerberrin DHS
Emma Da Cinque	Tammin PS

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

John Idland – CESM

Presented Intelligence Assessment (as attached to minutes) - Spring 2025 Outlook for Southern & Northern WA.

Pre-Season Synopsis

- High fuel levels due to increased rainfall this season outside of cropped areas.
- 4 aircraft for harvest this year (located in Narrogin & Geraldton) – Cunderdin & Merredin have retrained for their airstrip to allow reloading and refuelling in proximity.
- Training:
 - Rural Fire Awareness Training – for seasonal staff / employee or persons that may operate on a farm that has the potential of bush fire. This course does not make anyone a basic fire fighter.
 - Bushfire Awareness Training – for those operating on a Bush Fire Brigade or Farmer response.
 - Fire Fighting Skills – Secondary to the Bushfire Awareness Training.

Shelby Robinson - DFES

- DEMC (District Emergency Management Committee) forum was held in September 2025 in Bruce Rock.
 - State Management Chair did a keynote on his role and strategy.
 - Disaster Relief Australia presentation (touched on role and importance).
 - DFES, WA Police, Energy Policy WA (energy disruption), State Recovery, BOM presentations.
 - Ran collaborative sessions (LEMC & Resilience building, Engagement & Information Sharing & Strategic Planning sessions) This resulted in some tangible outcomes.
- State Hazard Plan Fire has undergone review – Webinar on Thursday 12:15pm (recordings available).
 - Webinar regarding review of roles & responsibilities have been delineated, removal of different types of fire (structure fire etc), defined fire ground for the first time, recommended minimum fire training for this, this includes for people outside the BGU (WALGA played a part in this). New opportunity for level 1 structure fires – enact Dept of Communities for support.

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 23rd June 2025

RESOLUTION KTLEMC 03/25 **Moved:** Charmaine Thomson **Seconded:** Sara Curtis
That the minutes of the Kellerberrin and Tammin LEMC meeting held on 23rd June 2025 at Kellerberrin Recreation Centre be confirmed as a true and correct record of the meeting.
Carried

4.2 Business Arising

ITEM 5 CORRESPONDENCE

5.1 Inward

Inward Correspondence

Nil

5.2 Outward

Outward Correspondence

Nil

RESOLUTION	KTLEMC 04/25	Moved: David Leake	Seconded: Andrew Malone
<i>Move the inwards and outwards correspondence</i>			
<i>Carried</i>			

ITEM 6 STANDING ITEMS

6.1 LEMA Document

Contacts update for the Shire of Tammin & Shire of Kellerberrin

6.2 Training Dates

John Idland - CESM

- Training from DFES perspective is almost booked out for the year.
- 15th October 2025 – Firefighting skills @ QDG course if anyone is interested.
- Emergency Driving Course (if required).

ITEM 7 LEMC EXERCISES

- Outcome that come from the DEMC, was to provide a calendar across the district for training and collaboration opportunities

ITEM 8 AGENCY UPDATES

Agency	Update
Shire of Tammin CEO & CESM	Nick Caffell – Standpipes in the district found out that 2 were disconnected. Inspect standpipes. John Idland – High season vehicle application for Tammin to assist with capacity.
Kellerberrin DHS	Nil
Tammin PS	Nil
Department of Communities	Nil
Kellerberrin Farmers Co-op	Have adequate stock requirements for fire season.
CBFCO	Tammin <ul style="list-style-type: none">- Nick – Thank you to John for training and delivering on this. Kellerberrin <ul style="list-style-type: none">- Murray – not extending the season at this stage. Thanks to John for his support. Andrew - Reporting for any fire related incidents. Fuel loads for those burning in the last two weeks of the season.

Kellerberrin CRC	Courses coming up for Pools/Dams & Snake – Summer awareness.
Recreation Centre Manager	Nil
Kellerberrin Hospital	Resourcing staff is limited. John suggested if the hospital provide a high-risk patient listing (homecare).
Kellerberrin Police	Brayden – Road closures involvement if there is a fire incident. Ask early for pre-planning due to resourcing this. Stock of road closure signage – LG to provide. Forms for road closures - Dependent on incident, inspector may have to approve this. Activate Main Roads for traffic control.
DFES – Area Officer	Provided in presentation above.
Main Roads	Nil
CEO - Kellerberrin	Nil
St Johns	Volunteer numbers. Tammin has 1 operational officer. Kellerberrin has 6/7 officers. Advertising for recruitment.

ITEM 9 OTHER MATTERS FOR DISCUSSION

Telstra signal – report issues with signal

- Mobile Starlink units – Police have this although not accessible to other departments.
- Booster on Telstra towers.
- Potential for one in car to have portable device – pricing for starlink device.

ITEM 10 NEXT MEETING DATES

Date	Time	Type	Location	Details / Items	✓	⊘
15/04/2024	2:00pm	Teams	Online	-	✓	
10/09/2024	2:00pm	Teams	Online	-	✓	
16/12/2024	3:30pm	Teams	Online	Main item - Communications over the break	✓	
24/03/2025	1:00pm	In-Person	Kellerberrin	Lunch then Exercise		Postponed
23/06/2025	3:30pm	In-Person	Kellerberrin	Lunch then Exercise	✓	
06/10/2025	1:00pm	In-Person	Tammin	Preseason synopsis	✓	
23/03/2026	1:00pm		Online	Teams		
27/07/2026	1:00pm		Exercise	Kellerberrin		
05/10/2026	1:00pm		Tammin	In-person		

ITEM 11 CLOSURE

There being no further business, the Chairperson closed the Meeting at 2:02pm.